



Reopening Plan for 2020-21

July 16, 2020

TABLE OF CONTENTS

INTRODUCTION	2
HEALTH AND WELLNESS PROTOCOLS:	3
SOCIAL DISTANCING AND PERSONAL PROTECTIVE EQUIPMENT (PPE)	4
VISITORS AND VOLUNTEERS	5
EMPLOYEE AND VISITOR SELF-SCREENING	6
STUDENT SCREENING	6
PROCESS IF A STUDENT IS NOT FEELING WELL AT SCHOOL	7
SCHOOL CLINICS WITH A SEPARATE CLINIC SPACE FOR STUDENTS WHO ARE NOT FEELING WELL	7
CLEANING AND DISINFECTION	8
PARENT ACTIVITIES	9
REOPENING DISCOVERY ACADEMY OF SCIENCE	11
SPECIALIZED AREAS AND ELECTIVES	13
STUDENT PROGRESS MONITORING	14
EXCEPTIONAL STUDENT EDUCATION (ESE)	14
ENGLISH LEARNERS (ELs)	15
SAMPLE CLASSROOM LAYOUTS	17
LEARNING OPTIONS: PROVIDING PARENTAL AND STUDENT FLEXIBILITY AND CHOICE	20
OPTION-1 TRADITIONAL	20
OPTION-2 DAS E-Learning 2.0	20

Sample DAS E-Learning 2.0 Elementary Daily Schedule	23
Sample Secondary Daily Schedule	23
SPECIALIZED AREAS AND ELECTIVES:	23
STUDENT PROGRESS MONITORING	24
EXCEPTIONAL STUDENT EDUCATION (ESE)	24
ENGLISH LEARNERS (ELs)	25
HOW DOES MY FAMILY MAKE OUR CHOICE FOR A LEARNING OPTION?	26
INVESTIGATION OF POTENTIAL AND/OR CONFIRMED COVID-19 CASES	27
GENERAL COMMUNICATION	28
DIGITAL DEVICES-CHROMEBOOKS	29
MEAL DISTRIBUTION	29

INTRODUCTION

Discovery Academy of Science is pleased to introduce our reopening information for the 2020-2021 school year. The DAS Administration has worked diligently to gather as much information and feedback as possible in order to develop plans and protocols that will keep students and staff safe, while creating a nurturing and productive learning environment.

On our ReOpening [website](#) families can explore the two learning options offered for the fall: face-to face traditional school and DAS E-Learning 2.0 (Online). Information is also available regarding the protocols being instituted to maximize the health and safety of all students and staff and to communicate timely information to all stakeholders. The site also includes information about instruction for ESE students, technology support, health and wellness protocols for in-school students, visitor and volunteer protocols.

We encourage families to carefully review the site before selecting a learning option for your student. To select your choice for the upcoming school year, please click on the Select an Option button and complete a separate form for each child enrolled in Pinellas County Schools.

We ask you to make your selection no later than 5 p.m. Friday, July 24. Your prompt attention will give the school time to schedule students and staff accordingly. We know school will look different in the fall, and we appreciate your partnership and cooperation as we work to make the 2020-2021 school year successful for all!

Sincerely,

Emre Akbaba

Principal, Discovery Academy of Science

HEALTH AND WELLNESS PROTOCOLS:

As Discovery Academy of Science reopens, there will be a number of procedures in place to ensure the safety and wellness of students, employees and, ultimately, the entire community. The intent of all protocols are to ensure high-quality instruction and decrease the spread of COVID-19, as well as address and support wellness for all stakeholders who enter our campuses.

SOCIAL DISTANCING AND PERSONAL PROTECTIVE EQUIPMENT (PPE)

The district recognizes that there are differing opinions on the use of personal protective equipment, including masks/face coverings, by school-age children. In determining these guidelines, the district garnered input from students, parents, employees, and community stakeholders through the district wide survey, emails sent to the district, and feedback groups. Following the recommendations of the Department of Health and the district's medical advisory group, and in an effort to employ all measures possible to prevent the spread of COVID-19, the following principles will be followed to the greatest extent possible, with consideration given to unique facility and student circumstances. The district will review these guidelines should the circumstances change with regard to the local impact and spread of COVID-19 in Pinellas County. ***DAS will follow the district guidelines***

A school, by design, has numerous opportunities for socialization. As social distancing *is not possible at all times* throughout a day, all employees and students must have a mask/face covering with them at all times. The district will issue five cloth masks to each staff member and student at the beginning of the school year.

Masks/face coverings must be worn by all students, staff, and individuals on campus, to the maximum extent possible, in hallways, common areas, classrooms, cafeterias (when not eating), during small group instruction, and anywhere social distancing is not possible.

- ❖ Students and staff will receive instruction on the proper way to wear a mask/face covering.
- ❖ Masks/face coverings must adhere to standards as outlined in the student dress code
- ❖ Student's name must be written in permanent ink on their mask or face covering to avoid cross-contamination
- ❖ ***Individuals (students or staff) who have a medical condition that does not allow for wearing a mask must provide medical documentation.***
- ❖ In alignment with the recommendations made by the American Academy of Pediatrics, students in prekindergarten, kindergarten, and classes with specialized populations may not be able to utilize masks/ face coverings to the same extent as other classrooms. In those instances, employees must wear masks/ face coverings and face shields issued by the district.
- ❖ Recognizing that it may be difficult for students to wear masks/face coverings continuously throughout an entire school day, staff will be trained to allow for safe "mask/face covering breaks" by DAS Nurse and will work to balance safety with the students' social-emotional wellbeing.
- ❖ Wherever possible, DAS administration will move classrooms to larger spaces where social distancing can occur, such as the school cafeteria or conference room.
- ❖ Classroom set-ups will be arranged to maximize space and increase social distancing between students. All extraneous furniture will be removed from the classroom.

- ❖ The sharing of instructional materials or manipulatives (e.g. pencils, supplies, center activities, etc.) will be minimized, and shared items will be sanitized regularly.
- ❖ Students will eat lunches and breakfast in the classroom. DAS hired additional cleaning and custodial staff to accommodate the increased need.
- ❖ To the maximum extent possible, students will move throughout the school as a cohort, to lessen the number of people students are exposed to throughout the school day. DAS South campus allows this to the maximum possible extent as we have single unit classrooms. At the north campus, each floor will have assigned entry/exits to the building separate from any other levels. By this way, we can completely separate, 2nd grades, 3rd grades 4th grade, and all 5th-grade classes. All of the middle school is on one floor with a separate entry and exit from the rest of the school.
- ❖ At DAS all handwashing stations now have touch-free faucets ,touch-free soap dispensers , and touch-free paper towel dispensers.
- ❖ All drinking water fountains are modified to be touch-free to dispense water to student water bottles. All water drinking fountains have filtered water.
- ❖ Multiple hand sanitizer stations are in the process of installation. Any manual hand-sanitizer stations will be converted to touch-free models as backorders are released from vendors.
- ❖ Plastic dividers installed into student desks for smaller classrooms.

VISITORS AND VOLUNTEERS

In order to limit exposure for all students and staff, DAS will limit campus visits by any nonessential visitors, community organizations, businesses, municipal partners, and speakers. Essential visitors are defined as those with business-critical to the operation of the district (e.g. contractors, deliveries, members of the Department of Health, etc.).

All essential visitors, community organizations, businesses, municipal partners, and speakers must make an appointment to visit the school on both north and south campuses.

Visitors without an appointment may not be granted entry into a facility. The processes below will be reviewed at the end of the first quarter to determine if changes can be made.

At this time, all volunteer/mentoring opportunities will be conducted virtually, unless directed by the school principal. All individuals entering a school or district building must follow the protocols outlined below.

- ❖ Prior to a scheduled visit, all individuals must affirm their wellness by completing the COVID-19 Self Screening Tool.
- ❖ All individuals will practice social distancing and wear a mask/face covering at all times.
- ❖ Volunteers who participate in sporting and other organizations/club events/activities shall take all precautions to minimize the risk of transmission of COVID-19 to players, families, coaches and communities, including social distancing, frequent handwashing and wearing a mask/face covering.

- ❖ As a reminder, prior to volunteering, all volunteers must be background-approved Level 1. All Level 1 volunteers will be supervised at all times. All Level 2 volunteers are permitted to be unsupervised with students but must follow the CDC guidelines. Level 2 volunteers must wear their Level 2 badges when on the school campus.
- ❖ Any volunteer on a campus must be assigned to the same group of students (cohort) each time they volunteer.

HEALTH AND WELLNESS

All students, employees or visitors at any school or district building must affirm their wellness to be on campus. Anyone exhibiting any symptoms should stay home and consult with their health professionals to make a plan for a safe return.

While attendance at school and work is critical for the success of students, no one should come to any school campus or school district building if they are unwell or exhibiting any symptoms.

EMPLOYEE AND VISITOR SELF-SCREENING

Employees and visitors will complete a self-screening tool to affirm their wellness each day prior to entering any school or district building.

STUDENT SCREENING

As a part of the opening of school documents, all parents will receive and need to complete the Student and Parent 2020-2021 Wellness Responsibilities and Expectations form and return the signed portion to their school. This form denotes that all students and parents understand that it is their responsibility each day during the school year to:

- 1) ensure their child is well, as outlined by the screening questions, prior to entering DAS campuses.
- 2) that if their child becomes ill during the school day, the parent/guardian will make arrangements for their child to be picked up as soon as possible following notification.

Periodically throughout each day, DAS Nurse/teachers and/or school-based staff will do informal check-ins with students to ensure all students are feeling well.

In addition, DAS staff will measure each student's temperature via touch-free thermometer upon arriving at the school campus. Students with high fever(100.4 F) will be asked to return home.

SELF-SCREENING QUESTIONS

Before entering a school or district building, you should assess your wellness with the following questions:

1. Have you experienced any of these symptoms, not associated with previously diagnosed conditions, in the past 72 hours:
 - ❖ Fever greater than 100.4/chills
 - ❖ Cough/shortness of breath
 - ❖ New loss of taste or smell
 - ❖ Nausea/vomiting/diarrhea
 - ❖ Experienced multiple symptoms

2. In the last 14 days, have you:

- ❖ been in close contact with anyone who has been diagnosed with COVID-19;
- ❖ been placed on quarantine for possible contact with COVID-19;
- ❖ traveled abroad or to an area of the country where it is recommended that you self-quarantine;
- ❖ had a COVID-19 test pending

If anyone (student, employee, visitor) shows any symptoms or conditions it is extremely important that they not enter any school or district building and should contact their healthcare provider for guidance.

PROCESS IF A STUDENT IS NOT FEELING WELL AT SCHOOL

Any student not feeling well or exhibiting any COVID-19-like symptoms will be referred to the school nurse/clinic in alignment with school-based protocol. Please note, that if a student is not feeling well, another student will NOT be asked to walk alongside them to the clinic as their buddy. If a teacher or school-based staff member notes a concern, the teacher will call the school nurse. The school nurse will come to the classroom to assess and escort back to the clinic, if needed to limit any potential exposure to others. Protocols for referring a student to the school nurse will be part of all staff training prior to students returning in August 2020.

SCHOOL CLINICS WITH A SEPARATE CLINIC SPACE FOR STUDENTS WHO ARE NOT FEELING WELL

During the 2020-2021 school year, every school will have a full-time nurse to support the wellness needs of the students in Pinellas County Schools. In addition, all schools will have two identified, dedicated spaces for nursing services.

The clinic space will provide services traditionally done by school nurses, but to the extent possible some services will be handled within classrooms to limit exposure.

- ❖ All school health staff will be provided with adequate and appropriate PPE and guidelines for appropriate usage.
- ❖ A school nurse will be available for consultation to assist in guiding classroom staff with appropriate decision making.
- ❖ Basic first aid situations, to the greatest degree possible, should be handled by the student/teacher in the classroom to prevent congregation in the office and possible cross exposure. All classrooms will be stocked with basic first aid supplies.
- ❖ Students with diabetes will be encouraged to perform their own care in the classroom to the greatest extent possible, given the student's knowledge of their disease, age and amount of supervision required.
- ❖ Approved medication dispersal (in alignment with DAS policies), will continue to occur with the exception that students with asthma will not be permitted to use nebulizer treatments due to the risk of aerosolization of respiratory particles.
- ❖ Students who utilize these treatments should consult with their medical professional to ensure a plan is in place to meet their needs.
- ❖ School attendance monitoring team will closely monitor trends of absenteeism and will follow-up with students who have been absent for multiple days.
- ❖ Families will be encouraged to maintain wellness visits with their child's healthcare provider and keep up-to-date on all age-appropriate immunizations and the recommended seasonal flu vaccine.

A separate clinic space for students who are not feeling well or exhibiting symptoms is established at both campuses.

- ❖ School nurses will be available for consultation to assist in guiding classroom staff with appropriate decision making.
- ❖ If a teacher or school-based staff member notes a concern, the teacher will call the nurse. The school nurse will come to the classroom to assess and escort back to the clinic, if needed.
- ❖ All temperatures will be taken using a no-contact thermometer.
- ❖ If a student is found not to be well and needs to utilize the separate clinic, parents/guardians will be called and expected to pick up their child as soon as possible. Students who are not well will not be transported home on the bus nor sent back to class or to an after-care provider.
- ❖ The room will be monitored at all times when a student is present. Staff assigned to monitor the room (if not the school nurse) will be provided with education on PPE and signs that further assistance is needed by the nurse.
- ❖ Parents will be provided with information on health conditions/symptoms that will require an absence from school and recommendation to follow-up with medical professionals. Symptoms requiring an absence include, but are not limited to:
 - ❖ Active vomiting or diarrhea
 - ❖ Fever ≥ 100.4 F/chills/generalized body aches
 - ❖ Undiagnosed, new, and/or untreated rash or skin condition

CLEANING AND DISINFECTION

DAS cleaning company focuses on the thorough Cleaning and sanitizing of surfaces, particularly high- touch areas, and the targeted use of CDC- and EPA-approved disinfectants and sanitizers for an effective infection-control strategy. These cleaning protocols have been established to align with industry standards as established by the American Physical Plant Administrators (APPA) and CDC recommendations for the Cleaning and sanitizing of schools and public areas. Individual protocols have been designed for each unique classroom space, general area and office area.

School-specific protocols are being developed and will include the following:

- ❖ DAS nightly cleaning crew will develop a highly-detailed cleaning schedule for each member of the plant operations team. These schedules will list each team member, which portions of the campus he or she will clean each day, and the length of time expected to clean each room.
- ❖ DAS nightly cleaning crew will follow the step-by-step cleaning protocols to ensure that each space is cleaned appropriately and to ensure consistency in cleaning across the district.
- ❖ Upon the completion of cleaning a room, plant operators will place a hangtag on the doorknob of the room that identifies that the room has been properly cleaned and sanitized.
- ❖ An accountability tool (Orange QC) is being implemented across the school to give principal and staff the opportunity to determine the cleanliness of each room and document those observations to create data points for review with each DAS nightly cleaning crew..
- ❖ Teachers and staff will receive a copy of the step-by-step cleaning protocols to better understand how their rooms are cleaned and to establish a partnership with plant operations staff in order to identify ways plant operators can be more effective.

Beyond the steps outlined in above, teachers will be trained to take these simple, yet effective actions to maintain the cleanliness of their rooms:

- ❖ Teachers will place their 'clean room' hangtag on the inside door handle or their desk each day so that it can be located easily by the night-time plant operations team.
- ❖ Teachers will notify their school administrator and HPO if they plan activities during the day that may require additional Cleaning either during the day or at night. Notifying the HPO in advance will allow the plant operations team to adjust the time allocated to clean the room if necessary.
- ❖ Each classroom will be supplied with a bottle of CDC-approved sanitizer and cloths that the teacher may use during the day if the need arises for a quick wipe down of a surface and if plant staff is not readily available.
- ❖ Teachers and office staff will arrange their desks and work areas in a manner to assist with the nightly sanitizing of those surfaces. Papers, files and books will be removed or stacked/placed in an orderly manner to allow plant operators to spray down the work surfaces without moving materials (preventing damage or loss of materials). Computer keyboards and other accessories will be placed in an accessible location and laptops will be closed to allow for exterior sanitizing.
- ❖ Students may also be asked to assist with keeping their areas clean for other students.
- ❖ Teachers will enlist the assistance of trusted students or the entire class to help keep classroom areas clean and tidy throughout the school day.
- ❖ Likewise, teachers and students will establish classroom protocols to wipe down desks and tabletops, and other shared equipment, in between classes and throughout the day. This type of activity could be especially effective in elementary schools if it is used as a tool related to COVID-19 safety and general good health practices.

After-School Clubs, Activities and Academic Competitions:

At this time we are not planning to have after school clubs, activities or any academic competitions. We will monitor the school's operation and the decision will be given at a later date.

DAS will continue to serve after school care starting from 30 minutes after the dismissal. After-school care will be limited to the available space on campus. The designate after school care locations are

- 1- North campus cafeteria: limited enrollment to
- 2- South campus cafeteria: limited enrollment to

PARENT ACTIVITIES

Back to School Nights and Open Houses will be planned and organized by school-based leadership teams to ensure health and wellness procedures are in place. Once these plans are made, it will be communicated via email and school's facebook account with all parents.

No PVO- or Booster-sponsored events will be scheduled for the first quarter of the 2020-2021 school year.

No PVO- or Booster-sponsored events for the second through fourth quarters will be approved at this time. Further communication will be provided regarding events scheduled for later in the school year and will be based on recommendations from the Department of Health and Centers for Disease Control and Prevention.

PVO Meetings should be held virtually for the first quarter of the 2020-2021 school year. Further communication will be provided regarding PVO meetings scheduled for subsequent quarters and will be based on recommendations from the Department of Health and Centers for Disease Control and Prevention.

REOPENING DISCOVERY ACADEMY OF SCIENCE

FALL 2020: RETURNING TO SCHOOL GRADES K-8, SOUTH, AND NORTH CAMPUSES

Guided by the principles for ReOpening Discovery Academy of Science, the safety and wellness protocols previously outlined ensure that DAS is prepared and continue to maintain the highest standards for our students, families and employees when classes resume on August 12. With this in mind, instruction in schools and classrooms will also look different. The information below outlines what classes will look like as school reopens for high-quality, face-to-face, instruction.

Option-1	CURRICULUM	DETAILS & CONSIDERATIONS
Traditional Return to School	Traditional DAS-adopted curriculum with lessons developed and taught by Classroom teachers	<ul style="list-style-type: none"> - Traditional, in-person, face-to-face for grades K-8 learning following the regular student schedule and student calendar (180 days of instruction) and bell times. - Follow and adhere to all 2020-2021 DAS school building health and safety protocols and Code of Student Conduct. <p>Note: If the need arises to quarantine and/or close a classroom, school or the entire district due to health concerns, instruction will continue but transition to the digital model noted within <i>DAS E-Learning 2.0</i> until students and teachers return to traditional instruction. All decisions for quarantine and/or closure of classrooms, along with return dates will be made with the Department of Health.</p>

WHAT WILL SCHOOL LOOK LIKE FOR STUDENTS, TEACHERS AND INSTRUCTIONAL SUPPORT STAFF WHEN SCHOOL REOPENS?

Option-1 Face-to Face	STUDENTS	TEACHERS AND SUPPORT STAFF
<p>What will be the same as previous school years in this option?</p>	<ul style="list-style-type: none"> • Students will physically come to their school for their learning. While attendance at school is critical for success, students should not attend if they are unwell or exhibiting any symptoms. • Students will physically see and interact with their teacher(s) and classmates and follow their class/course schedule each day. • Assignments, activities and classroom-based assessments will be developed and conducted by their teachers. • ESE, ESOL and Gifted services will occur as outlined in student-specific plans. • All students will be expected to complete and submit assignments as determined by the assigned teacher. All assignments will be graded and posted into DAS Connect. • Code of Student Conduct and traditional school expectations remain in effect. • All students will follow the DAS Academic Calendar and participate in all local and state assessments. 	<ul style="list-style-type: none"> • Teachers and instructional support staff report each day to lead and support instruction in their assigned classrooms. • Teachers develop and implement daily lesson plans for grade-level, standards-based instruction for students. • Teachers and instructional support staff differentiate and adjust instruction to meet the individual needs for student learning. • Teachers provide student make-up work, flexibility and support if they are out of school for any reason.
<p>What will be different from previous school years in this option?</p>	<ul style="list-style-type: none"> • Each morning, students and families must review wellness to ensure students are well and symptom-free prior to coming to school each day. • DAS health and wellbeing protocols will be implemented, and students and families need to adhere to all expectations to ensure the safety of all students, families and employees. • While students will physically see and interact with their teachers and classmates, collaborative activities may look different or be lessened to ensure the safety and wellbeing of the school community. • Classroom spaces will be rearranged to maximize social distancing and minimize any shared items (see sample classroom layouts). • Some classes may look different. Classes that involve high-contact such as band, chorus and physical education may have changes. • Students will eat lunch and breakfast in the classroom. • There won't be any large group gatherings such as student assemblies. Those will be held virtually and managed by Mr. Prindle and Mrs. Holland. • Parent meetings and/or conferences will be scheduled to occur virtually, until it is deemed appropriate to have larger number of individuals on campus. 	<ul style="list-style-type: none"> • Each morning, all employees must affirm they are well and symptom-free prior to coming to work each day. • All employees will adhere to DAS health and wellbeing protocols. • Teachers will adjust lesson activities to maximize social distancing and minimize sharing of items. • Some staff meetings that traditionally occur as in-person events (e.g. professional development, PLCs, etc.) may occur virtually utilizing with ZOOM or Google Meet • Meetings with parents will be scheduled virtually until it is deemed appropriate to have larger numbers of individuals on campus.

SPECIALIZED AREAS AND ELECTIVES

Discovery Academy of Science is committed to providing a well-rounded educational experience that develops the aptitudes and interests of every student. In addition to the areas previously outlined, some electives and specialized areas of instruction have additional considerations when planning for the reopening of schools.

WHAT WILL SCHOOL LOOK LIKE FOR STUDENTS, TEACHERS AND INSTRUCTIONAL SUPPORT STAFF WHEN SCHOOL REOPENS?		
Option-1 Face-to-Face	WHAT WILL BE THE SAME AS PREVIOUS YEARS?	WHAT WILL BE DIFFERENT FROM PREVIOUS YEARS?
Kindergarten	<ul style="list-style-type: none"> • The continued focus for young children to learn through play and their interactions with the teacher and other students. • Hands-on materials to develop conceptual understanding, to show and revise their thinking and to develop social/emotional skills such as self-regulation. • Classroom arrangements will remain developmentally appropriate, with modifications to support health and wellness. • Continue to use outdoor spaces as part of the learning environment. 	<ul style="list-style-type: none"> • All adults will be wearing masks/face coverings and/or shields. • Classes will remain as cohorts throughout the day to limit cross-exposure amongst other students. • Students will be issued masks/face coverings and should be used to the greatest extent possible. • Limiting the sharing of materials. • Regular disinfecting and rotating the use of materials.
Physical Education	<p>Students will have the opportunity to engage in physical education classes in alignment with Florida requirements</p> <ul style="list-style-type: none"> • Elementary: 150 minutes physical education • Middle: Semester of physical education per year 	<ul style="list-style-type: none"> • Classes will be conducted outside, to the greatest extent possible, with high-contact activities reduced/eliminated. • In elementary grades and specialized populations, cohorts of students will remain together to limit cross-exposure amongst students. • Focus will be on individual skills and fitness as opposed to game play. • Masks/face coverings will not need to be worn when outside and when social distancing can occur. Students and staff should have their masks/face coverings with them to ensure they are available, if needed.
Visual Art 2-8 grades	<ul style="list-style-type: none"> • High-quality, engaging, live instruction from certified art educator. • Authentic rich face-to-face teaching and dialog. • Access in all schools to quality art supplies and materials. 	<ul style="list-style-type: none"> • Limiting the sharing of materials. • Regular disinfecting and rotating the use of materials. • Enhanced use of art to support social-emotional wellbeing and expression.

WHAT WILL SCHOOL LOOK LIKE FOR STUDENTS, TEACHERS AND INSTRUCTIONAL SUPPORT STAFF WHEN SCHOOL REOPENS?		
	WHAT WILL BE THE SAME AS PREVIOUS YEARS?	WHAT WILL BE DIFFERENT FROM PREVIOUS YEARS?
Music	<ul style="list-style-type: none"> • High-quality, engaging music, programs • Authentic rich face-to-face teaching and dialog. • Live class rehearsals and experiences. 	<ul style="list-style-type: none"> • Greater focus on instrument care, hygiene, choral singing safety as well as personal health. • Focus on smaller ensemble works, likely more project-based work due to smaller ensembles and opportunity for independent learning. • Performances and assessments may be streamed live or recorded rather than performed live. • Rooms arranged to maximize social distancing and, in some cases, relocation of room for more space including potential outdoor classes and/or rehearsals for some groups. • Creative performance opportunities including live streaming, recorded or multiple performances to address the size of audiences.
Spanish for middle school 6-8	<ul style="list-style-type: none"> • Students will still listen to, read, write and speak the language they are studying as well as learn about the cultures of the regions where the language is spoken. • Students will interact with each other in class in authentic ways using a variety of print and digital resources. 	<ul style="list-style-type: none"> • Students will have expanded opportunities to use the language they are acquiring through technological resources that are part of our new curriculum. • Outside of class, students will engage with technology to listen to and read the language they are studying. • Teachers will wear face shields so that students will be able to see their faces as they teach new vocabulary and structures as well as indicate agreement as students test new learning.

STUDENT PROGRESS MONITORING

Students will engage in ongoing progress monitoring to support academic growth. As in all previous years, if based on classroom-based or formative (e.g. MAP, reading assessments, quarterly benchmark assessment, and exams) progress monitoring a student needs additional supports, school teams will work alongside students and their families to provide the appropriate strategies and supports to meet their individual needs.

EXCEPTIONAL STUDENT EDUCATION (ESE)

In addition to the considerations noted for all students, the following considerations and processes will be in place for students who receive ESE services. Note: all services will be provided in alignment with their IEP/EP.

DAS does not have any self contained ESE classes. All of our ESE students receive services through inclusion, co-teach, pull-out or consultation models. ESE students receive most of these services through general education settings.

General Education Settings (for students with disabilities, ESE)

In most cases, students will follow the expectations set forth for all classrooms. In circumstances where students are included, but there are additional considerations noted above, such as sensory concerns that prohibit the wearing of masks/face coverings, a shield will be recommended. If a shield and mask/ face covering are not possible, then the student will need to engage in frequent handwashing and social distancing from other students will be maximized. Visuals and social stories will be available to any classroom that needs them.

Communication

Communication will need to be provided with families and school staff on a frequent basis. Families should review the DAS ReOpening Plan and begin to familiarize their students with the plan,

ESE DOCUMENTATION AND COMPLIANCE

IEP/EP, Evaluation, Eligibility and Reevaluation Meetings

For cases in which a yearly meeting was not held due to COVID-19, those meetings will be scheduled promptly upon return to school. Any IEP/EP that has gone beyond the meeting due date, will be prioritized. Further information will be provided to schools regarding IEP/EPs that will expire prior to October FTE Date Certain to ensure all meetings are scheduled and held.

Case managers will also review any students for whom there is an open reevaluation. The case manager will meet with the student services team upon return to school in August to review all open cases and to prioritize completion.

To the greatest extent possible, all eligibility and reevaluation meetings will be held virtually to limit exposure for students, families and employees. If there is a specific request for an in-person meeting, all individuals participating in the meeting must adhere to the DAS health and wellness protocols outlined within this plan, including but not limited to: self-screening for wellness to be in a district building, social distancing and personal protective equipment.

If parents/guardians have concerns about the status of IEP/EP or reevaluation, they should contact their case manager or school during the opening weeks of school.

ENGLISH LEARNERS (ELs)

Our English Learners (ELs), like all our students across the school, have had a disruption of their daily lives, have worries about their own families, and have experienced high-stress situations. The district recognizes that students will need additional supports to rebalance and refocus on the task of learning and being productive in the school community. The goal remains for ELs to achieve the same rigorous grade-level academic standards that are expected of all students, within a reasonable period of time.

DAS will continue to be guided by the following principles in delivering EL services:

- ❖ Assets-Oriented and Needs-Responsive Schools
- ❖ Meaningful Access to Quality Instruction
- ❖ Meaningful Communication with EL Families

These principles will continue to guide the district in implementing instructional programs for ELs during the transition to reopening schools. This means that the schools will ensure that they embrace ELs as the assets they are while also providing them with the support they need to succeed. The same is true for

EL students with disabilities. For dually identified students, a knowledgeable educator will be involved in planning distance learning needs for students with an individualized education program (IEP/EP).

Discovery Academy of Science will continue to provide designated and integrated English Language Development (ELD) and have the flexibility to determine how services will be provided to ELs. Under state and federal law, there is no required amount of time that must be allocated to EL services.

In addition to the considerations noted for all students, the following considerations and processes will be in place for students who receive EL services across all settings. EL students will continue to receive services including:

- ❖ Designated time for ELD instruction within the schedule with opportunities for extended instructional time (for recently arrived ELs and ELs identified for interventions)
- ❖ Embedded grade-level content supports within lessons to meet the needs of ELs at their level of English language proficiency (for recently arrived ELs and ELs identified for interventions)
- ❖ Formative ELD assessments in reading, writing, listening and speaking to monitor progress in English language proficiency in ELD classes
- ❖ Family outreach and education to support families' understanding of the DAS ReOpening Plan in the native language, as feasible
- ❖ Counseling, social work, and psychology services for social-emotional supports and advising in the native language, as feasible

Communication with Families

In addition to collaborating with classroom teachers and school, district and county educators, engaging the parents of ELs remains important during school reopening. Schools have an obligation to ensure meaningful communication with parents of ELs in a language they can understand and to adequately notify parents of the same information about any program, service or activity that is shared with parents of students who are not classified as ELs. Schools should translate all mailings and emails to parents

to provide access to the information in a language they understand. For parents who need support in reading information, schools may use recorded telephone calls that go to families or LionBridge phone interpretation services. Working with parents and offering them the opportunity to be involved in their

children's education is key to the students' success at all times, especially during distance learning and the transition to reopening.

ESOL Documentation and Compliance

Upon return to school, all students identified through the Home Language Survey form as potential ELs will be administered an English language proficiency assessment. This assessment can be administered remotely for students participating in the DAS E-Learning 2.0

All students previously identified as ELs will continue to receive services in accordance with federal and state requirements and based on the 2020 ACCESS for ELs English language proficiency levels.

Additionally, DAS will closely monitor ELs who were reclassified as fluent English proficient to evaluate whether students need additional services. An EL's English proficiency level may have decreased because the student has experienced limited instruction for an extended time during school closures. Therefore, close monitoring is key to ensure that ELs have the opportunity to recover any academic losses incurred during school closures. Collaboration is key to supporting ELs during distance learning and throughout the transition to reopening schools.

For students who are instructed virtually, the expectation will be that students receive real-time EL services, as if they were served in a traditional, face-to-face setting, based on their level of English language proficiency.

EL Committee Meetings

For cases in which a yearly EL Committee meeting was not held in spring 2020 due to COVID-19, those meetings will be scheduled promptly upon return to school. Any meeting that has gone beyond the meeting due date, will be prioritized.

If a school observes regression in the reading, writing, listening or speaking skills of an EL student, school staff will reach out to the family to discuss convening an EL Committee meeting.

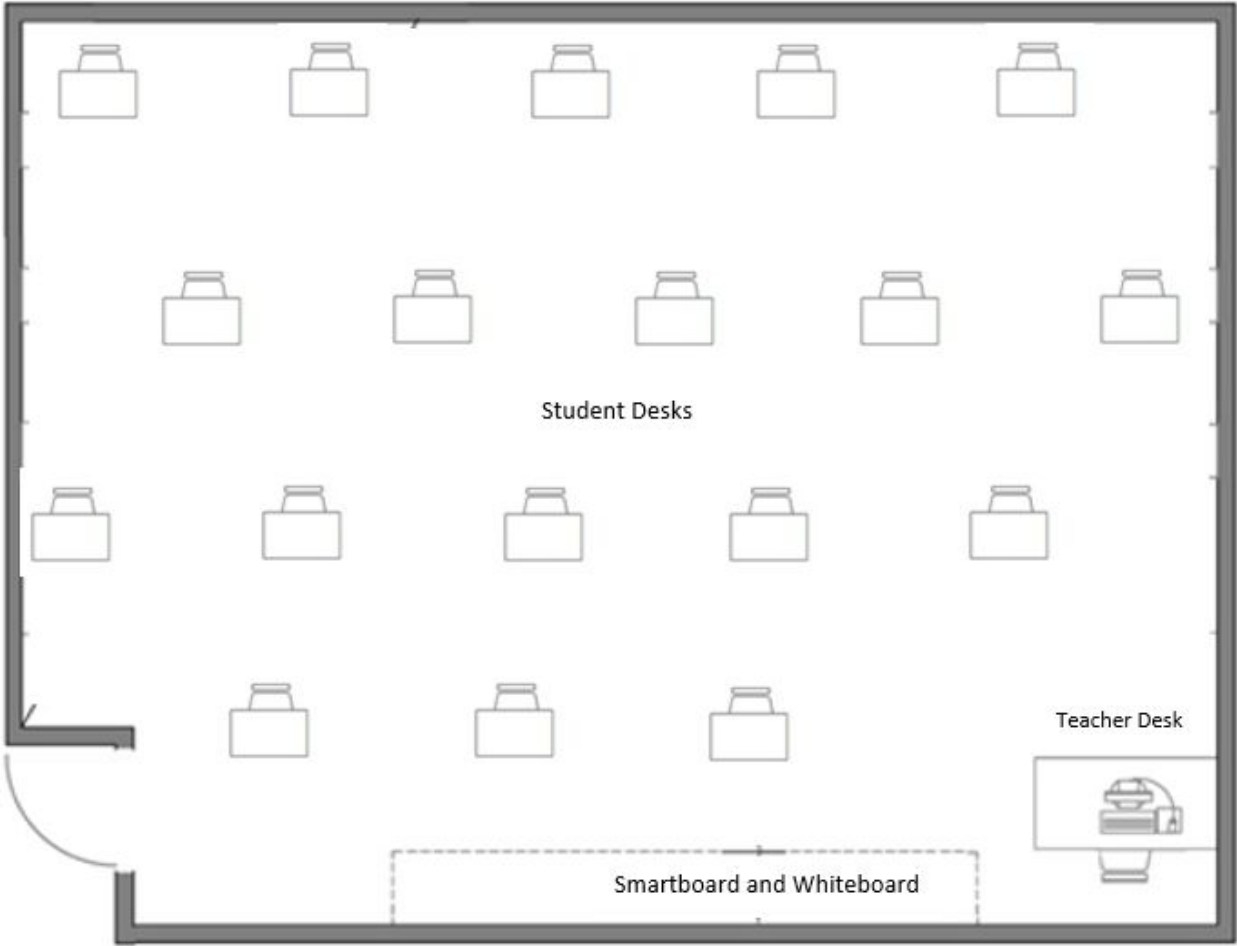
To the greatest extent possible, all EL Committee meetings will be held virtually to limit exposure for students, families and employees. If there is a specific request for an in-person meeting, all individuals participating in the meeting must adhere to the DAS health and wellness protocols outlined within this plan, including but not limited to: self-screening for wellness to be in DAS campuses, social distancing and personal protective equipment.

If parents/guardians have concerns about the status of EL services, they should contact their classroom teacher and DAS ESOL coordinator or school main offices during the opening weeks of school.

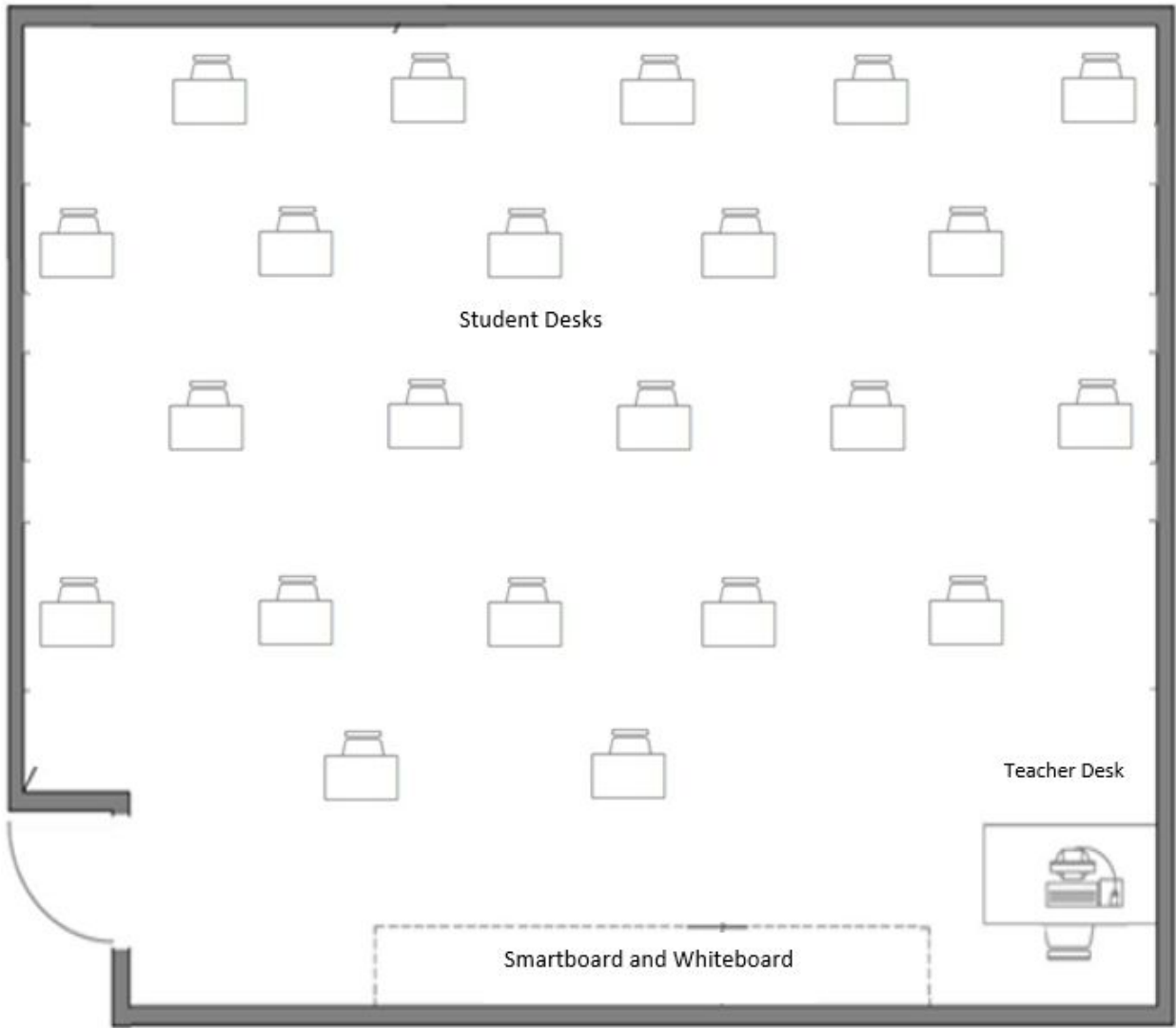
SAMPLE CLASSROOM LAYOUTS

Actual classroom layouts will vary based on room configuration. As classroom dimensions and furniture differ, these illustrations are meant to demonstrate how social distancing will be maximized in each room. DAS administration and classroom teachers will work together to arrange spaces prior to students returning to school.

Sample Elementary Grades Classroom K-5



Sample Middle Grades Classroom 6-8



LEARNING OPTIONS: PROVIDING PARENTAL AND STUDENT FLEXIBILITY AND CHOICE

LEARNING OPTIONS

With school starting for all Discovery Academy of Science students on August 12, if parents and students are not comfortable with returning to school or the established health and wellness protocols for traditional face-to-face instruction, DAS has also developed additional learning options to provide families flexibility and choice during this time. Prior to making your selection, students and families should thoroughly review the details of each option and discuss them to ensure your choice supports the health, wellbeing and learning needs of the student and family.

Once you have made your decision, families should declare their choice by 5 p.m., Friday, July 24 utilizing the Google Forms

OPTION-1 TRADITIONAL	<u>OPTION-2 DAS E-Learning 2.0</u>
<ul style="list-style-type: none"> • Remain enrolled Discovery Academy of Science. • Traditional, face-to-face, instruction at your 2020-2021 assigned school with DAS protocols for health and safety in place aligned to the approved student calendar and bell times. 	<ul style="list-style-type: none"> • Remain enrolled Discovery Academy of Science and continue to keep your seat at Discovery Academy of Science • <u>Nine-week commitment to full-time digital learning</u> • All instruction will be delivered virtually, following a daily schedule (live-lessons each day) aligned to the approved student calendar and bell times. • Students are expected to be present and engage in virtual instruction each day within the designated schedule. • Students can participate in athletics, extracurricular activities and clubs as any other student enrolled in the school. <p>Families will be able to extend this option each quarter so long as it is offered by the DAS</p>

Option-2: DAS E-LEARNING 2.0 - Full-Time Digital

Learning from our experiences in spring 2020, DAS has made enhancements to the digital learning model. We heard the following needs from our community: the need to have continuity across teachers and schools in how students access virtual learning, the need for more direct instruction through live- lessons, and the need to ensure interaction for students by having ‘cameras’ on for both students and teachers. MyPCS Online takes all these aspects into consideration and provides for solutions for each area in order to provide high-quality virtual instruction for students.

DAS E-Learning 2.0		
LEARNING OPTION	CURRICULUM	DETAILS AND CONSIDERATIONS
DAS E-Learning 2.0	<p>DAS-adopted curriculum with lessons developed and taught by DAS teachers</p> <p>Curriculum and activities will be accessed via <u>DAS Connect</u></p> <p>Class meetings and/or live-lessons will utilize ZOOM or Google Meet for student and teacher interactions.</p> <p>Teachers will also pre-record lessons and share Teacher’s YouTube links at <u>DAS Connect</u>.</p>	<ul style="list-style-type: none"> • Remain enrolled at Discovery Academy of Science and keep seat at DAS. • Available for students in grades K-8. • <u>Nine-week commitment to full-time digital learning.</u> • Student will stay enrolled for the entire quarter (Quarter One ends on October 9). Families will be able to extend this option each quarter so long as it is offered or can decide to return to the traditional option upon completion of any quarter. • All instruction will be delivered virtually, following a daily schedule (live-lessons each day) aligned to the approved student calendar and bell times. • Students and teachers are expected to be present and engage in virtual instruction each day within the designated schedule (sample schedules below). • Depending on the number of students who select DAS E-Learning 2.0 as their learning option, there may be limited elective courses available. • Students who select this option and receive ESE, English Learner (EL) or Gifted services or have a 504 plan will be contacted to discuss the services and accommodations and supports that can be provided through virtual learning.

WHAT WILL DAS E-LEARNING 2.0 ONLINE LOOK LIKE FOR STUDENTS, TEACHERS AND INSTRUCTIONAL SUPPORT STAFF?

	STUDENTS	TEACHERS AND SUPPORT STAFF
What will be the same as previous school years in this option?	<ul style="list-style-type: none"> • All assignments, activities and classroom-based assessments will be developed and facilitated by assigned DAS teacher(s). • Students will access their curriculum and assignments via DAS Connect. • All students will be expected to complete and submit assignments as determined by the assigned teacher. All assignments will be graded and posted into DAS Connect. • Code of Student Conduct and all DAS technology expectations remain in effect. • All students will follow the DAS assessment calendar and participate in all local and state assessments. 	<ul style="list-style-type: none"> • Teachers and instructional support staff physically report to school • Teachers develop and implement daily lesson plans for grade-level, standards-based instruction for students. • Teachers and instructional support staff differentiate and adjust instruction to meet the individual needs for student learning. • Teachers will be assigned to a full teaching schedule and are expected to fulfill all assigned duties. • Teachers will utilize DAS Connect System for all curriculum and lessons for students • Teachers will utilize ZOOM or Google Meet for classroom/ student meetings, live-lessons and small group instruction.
What will be different from previous school years in this option?	<ul style="list-style-type: none"> • Each morning, students are expected to be present and engage in virtual instruction each day within the designated schedule (see sample schedules below). • All students will be expected to adhere to daily attendance guidelines, log in and attend class during the designated times. This differs from the flexibility to attend at any time during a 24-hour period and be counted present like they were during the 4th quarter of the 2019-2020 school year. • Students will utilize ZOOM or Google Meet for viewing live-lessons, meetings and small group instruction. • Parent meetings and/or conferences will be scheduled to occur virtually, until it is deemed appropriate to have larger numbers of individuals on campus. • For students who receive ESE services, please see the ESE section for additional information. • Students who need a device (Chromebook) will be issued one to engage in digital learning. Students will also be issued any associated materials such as textbooks, art supplies, musical instruments, and other necessary materials <i>where possible.</i> 	<ul style="list-style-type: none"> • Each morning, all employees must affirm they are well and symptom-free prior to coming to work each day. • All employees will adhere to DAS health and wellbeing protocols. • Teachers are expected to be present and engage in virtual instruction each day within the designated schedule. • Some staff meetings that traditionally occur as in-person events (e.g. professional development, PLCs, etc.) may occur virtually utilizing ZOOM • Meetings with parents will be scheduled virtually until it is deemed appropriate to have larger numbers of individuals on campus. • All new teachers will receive training DAS Connect in pre-planning with continued support and development opportunities throughout the 2020-2021 school year.

Sample DAS E-Learning 2.0 Elementary Daily Schedule

(Class times may differ slightly from sample but will be communicated prior to the start of school. Actual schedules will vary by grade level.)

Live instruction will take place every day, Monday through Friday. Students will meet with their DAS E-Learning Online teacher each morning beginning at 8:30a.m. The teacher will use a schedule that combines direct teaching, independent work, posted assignments (asynchronous instruction), learning, and small group instruction. Students and parents should expect to follow a full schedule, like the sample model below. Students will be 'live' with their teacher a minimum of four times each day.

Kindergarten & 1st Grade, 2nd to 5th Grade E-Learning Schedule:

- 8:30-8:50 Morning Meeting/Read-Aloud (live)
- 8:50- 9:20 Direct Reading Instruction (live)
- 9:20-10:00 Independent Practice and live small group instruction
- 10:00-10:15 Direct writing instruction (live)
- 10:15-10:30 Snack Break for students
- 10:30-11:00 Direct Math Instruction (live)
- 11:00-11:30 Independent Practice and live small group instruction
- 11:30-12:00 Recess/Outside exercise
- 12:00-12:30 Lunch
- 12:30-12:45 Reading Time/MyOn reading
- 12:45-1:15 Direct Science Instruction (live)
- 1:15-1:45 Independent Practice/Teacher guided experiment
- 1:45-1:50 Wrap-up session for the day/review concepts learned (live)
- 1:50-2:30 Specials: Physical Education log/pre-recorded video lesson

Sample Middle School Daily Schedule

(Times may differ slightly from sample but will be communicated prior to the start of school.)

- 8:00-8:54 Period 1
- 8:57-9:47..... Period 2
- 9:50-10:40..... Period 3
- 10:43-11:33..... Period 4
- 11:36-12:26..... Period 5
- 12:26-12:56..... Lunch
- 1:00-1:50..... Period 6
- 1:53-2:43..... Period 7

DAS E-Learning 2.0 ‘live’ instruction will take place four days each week: Monday, Tuesday, Wednesday and Thursday. Posted assignments (asynchronous instruction), live office hours, and small group or individual instruction will occur on Fridays.

Students should expect to receive ‘live’ instruction at the beginning of each period. Depending on the content, after the initial ‘live’ instruction, students may transition to independent work, collaborative group work and/or asynchronous learning.

SPECIALIZED AREAS AND ELECTIVES:

Discovery Academy of Science is committed to providing a well-rounded educational experience that develops the aptitudes and interests of every student. If students and families select the DAS E-Learning 2.0 Online option, the following should be considered:

In elementary schools, electives will be included in the regular daily schedule. Learning will be asynchronous—students will not receive live instruction in electives every day. The learning will be recorded on video if possible. Students will still receive all the state standards in the course.

In middle school, electives will be included in the regular seven period schedule and follow the normal instructional routine—pre-recorded or live instruction at the beginning of every period where possible. Not all elective choices will be available, as they are subject to enrollment.

STUDENT PROGRESS MONITORING

Students will engage in ongoing progress monitoring to support academic growth through virtual assessments and work with their DAS E-Learning teacher(s). As in all previous years, if based on classroom-based or formative (e.g. MAP, reading assessments, quarterly benchmark assessments and exams) progress monitoring a student needs additional supports, school teams will work alongside students and their families to provide the appropriate strategies and supports to meet their individual needs.

EXCEPTIONAL STUDENT EDUCATION (ESE)

In addition to the considerations noted for all students, the following considerations and processes will be in place for students who receive ESE services.

Students who enroll in the DAS E-Learning 2.0 Online option will be contacted to discuss the services, accommodations and supports that can be provided through virtual learning. Based on receiving services at home, via virtual instruction, an IEP/EP meeting would need to be held to make necessary adjustments to the IEP/EP, such as services, accommodations and least restrictive environment (LRE).

ESE DOCUMENTATION AND COMPLIANCE

Diagnostic Assessments- Access Standards

Students will take diagnostic assessments that will be specific to grade level and for students on Access Standards, consistent with grade level and level of access in order to assess specific skills. These diagnostic assessments should be considered in relation to the students IEP goals. In circumstances where the results might indicate that the IEP team needs to meet to review and possibly amend the IEP, the meetings should be scheduled early in the school year. ESE service providers will need to collect data on IEP goals, following the standard guidelines set forth in the ESE Handbook. Staff should track a student's recoupment of skills and ensure that where necessary, Extended School Year (ESY) is considered. For students who are instructed virtually– the expectation will be that students receive real-time specially designed instruction and related services, as if they were served in a traditional, face-to-face setting through a virtual platform (e.g. Microsoft Teams or Zoom).

IEP/EP, Evaluation, Eligibility and Reevaluation Meetings

For cases in which a yearly meeting was not held due to COVID-19, those meetings will be scheduled promptly upon return to school. Any IEP/EP that has gone beyond the meeting due date, will be prioritized. Further information will be provided to schools regarding IEP/EPs that will expire prior to October FTE Date Certain to ensure all meetings are scheduled and held.

Case managers will also review any students for whom there is an open reevaluation. The case manager will meet with the student services team upon return to school in August to review all open cases and to prioritize completion.

To the greatest extent possible, all eligibility and reevaluation meetings will be held virtually to limit exposure for students, families and employees. If there is a specific request for an in-person meeting, all individuals participating in the meeting must adhere to the PCS health and wellness protocols outlined within the ReOpening Plan, including but not limited to: self-screening for wellness to be in a district building, social distancing and personal protective equipment.

If parents/guardians have concerns about the status of IEP/EP or reevaluation, they should contact their case manager or school during the opening weeks of school.

ENGLISH LEARNERS (ELs)

Our English Learners (ELs), like all our students across the district, have had a disruption of their daily lives, have worries about their own families, and have experienced high stress situations. The district recognizes that students will need additional support to rebalance and refocus on the task of learning and being productive in the school community. The goal remains for ELs to achieve the same rigorous grade-level academic standards that are expected of all students, within a reasonable period of time.

DAS will continue to be guided by the following principles in delivering EL services:

- ❖ Assets-Oriented and Needs-Responsive Schools

- ❖ Meaningful Access to Quality Instruction
- ❖ Meaningful Communication with EL Families

These principles will continue to guide the district in implementing instructional programs for ELs during the transition to reopening schools. This means that the schools will ensure that they embrace ELs as the assets they are while also providing them with the support they need to succeed. The same is true for EL students with disabilities. For dually identified students, a knowledgeable educator will be involved in planning distance learning needs for students with an individualized education program (IEP/EP).

Discovery Academy of Science will continue to provide designated and integrated English Language Development (ELD) and have the flexibility to determine how services will be provided to ELs. Under state and federal law, there is no required amount of time that must be allocated to EL services.

In addition to the considerations noted for all students, the following considerations and processes will be in place for students who receive EL services across all settings. EL students will continue to receive including:

- ❖ Designated time for ELD instruction within the schedule with opportunities for extended instructional time (for recently arrived ELs and ELs identified for interventions)
- ❖ Specific, embedded grade-level content supports within online lessons to meet the needs of ELs at their level of English language proficiency (for recently arrived ELs and ELs identified for interventions)
- ❖ Formative ELD assessments in reading, writing, listening and speaking to monitor progress in English language proficiency in ELD classes
- ❖ Family outreach and education to support families' understanding of the PCS ReOpening Plan in the native language, as feasible
- ❖ Counseling, social work, and psychology services for social-emotional supports and advising in the native language, as feasible

Communication with Families

In addition to collaborating with classroom teachers and school, district and county educators, engaging the parents of ELs remains important during school reopening. Schools have an obligation to ensure meaningful communication with parents of ELs in a language they can understand and to adequately notify parents of the same information about any program, service or activity that is shared with parents of students who are not classified as ELs. Schools should translate all mailings and emails to parents

to provide access to the information in a language they understand. For parents who need support in reading information, schools may use recorded telephone calls that go to families or LionBridge phone interpretation or similar services. Working with parents and offering them the opportunity to be involved in their children's education is key to the students' success at all times, especially during distance learning and the transition to reopening.

For students who are instructed virtually, the expectation will be that students receive real-time EL services, as if they were served in a traditional, face-to-face setting, based on their level of English language proficiency.

EL Committee Meetings

For cases in which a yearly EL Committee meeting was not held in spring 2020 due to COVID-19, those meetings will be scheduled promptly upon return to school. Any meeting that has gone beyond the meeting due date will be prioritized. If a school observes regression in the reading, writing, listening or speaking skills of an EL student, school staff will reach out to the family to discuss convening an EL Committee meeting.

To the greatest extent possible, all EL Committee meetings will be held virtually to limit exposure for students, families and employees. If there is a specific request for an in-person meeting, all individuals participating in the meeting must adhere to the PCS health and wellness protocols outlined within the ReOpening Plan, including but not limited to: self-screening for wellness to be in a district building, social distancing and personal protective equipment.

If parents/guardians have concerns about the status of EL services, they should contact their ESOL teacher or school during the opening weeks of school.

HOW DOES MY FAMILY MAKE OUR CHOICE FOR A LEARNING OPTION?

Discovery Academy of Science recognizes this is a big decision, that is not taken lightly by our families. ***Please know that there will be limited opportunities and circumstances to change your choice for the first quarter of the school year.*** As a school, we want to ensure we can provide all these learning options with high levels of quality. Multiple changes and changes during the quarter impact the ability to schedule and offer the consistent and robust selections we want to provide all our families. Prior to making your selection, be sure to:

- ❖ Review each of these options and discuss your learning and wellness needs as a family.
- ❖ If you have additional questions, use the [“ I have a question”](#) button and submit a question. Staff will get back to you as soon as possible!

INVESTIGATION OF POTENTIAL AND/OR CONFIRMED COVID-19 CASES

Case investigation and contact tracing are well-honed and effective tools to slow the spread of COVID-19 in a community. All investigations and contact tracing are led by the Department of Health, in collaboration with Discovery Academy of Science. A dedicated COVID-19 response team within DAS has been established to ensure every reported case is reviewed and handled appropriately. DAS COVID-19 team consist of the following individuals.

Principal, School Nurse, Office manager, campus administrator and school counselor, Dean of students and Asst. Principal of Curriculum and Instruction.

As investigations of this nature include personal medical information and health data, much of the information is private and protected by the Health Insurance Portability and Accountability Act (HIPAA) and other applicable state and federal regulations. The process below outlines the steps that will be taken for each potential or confirmed case as well as the type of communication that will occur.

CASE(S) REPORTED AT SCHOOL

DAS requests that any student or employee who has a confirmed case or has been recommended for quarantine/isolation by the Pinellas Department of Health (DOH- Pinellas) or medical professional report this to your school administrator. While Pinellas County Schools will be made aware of cases by DOH-Pinellas, support from our families and employees to self-report will support the district in taking next steps in an expedited manner. (Note: Employees will be asked for specific documentation and should refer to the Employee Section for additional details.)

1. School and district administrators will report potential exposure or reported confirmed case to the DAS COVID-19 Team.
2. DAS COVID-19 Team will collaborate with the school nurse to gather information to provide data to DOH-Pinellas, so they can begin contact tracing and make decisions about whether individuals, entire class, school, department or building needs to isolate or quarantine. Questions may include:
 - ❖ Documentation/confirmation of positive testing

- ❖ Symptoms exhibited
 - ❖ Last day present at the school/worksite
 - ❖ Individuals or groups of people who had close, prolonged contact (defined as spending at least 15 minutes with someone less than 6 feet apart)
3. Based on the responses to the questions above, information will be provided to DOH-Pinellas and a recommendation will be made about the need to isolate/quarantine.
- ❖ Persons who self-report a positive test, or parental report of a positive case in their student, will be reported to the DOH-Pinellas for confirmation
 - ❖ In general, household members, intimate partners of a positive case who are considered presumptive positive cases and individuals who had close contact (<6 feet) for a prolonged period of time (≥15 minutes)
4. All investigative and confirmed cases will be handled in accordance with the guidelines established by DOH-Pinellas.
- ❖ Contact tracing and investigative processes remain the role of DOH-Pinellas.
 - ❖ DOH-Pinellas will take the lead on contact tracing and will contact affected families and staff directly to determine risk level. DOH-Pinellas will also provide direction on testing and self-isolation.
 - ❖ School health staff and the DAS COVID-19 team will provide assistance and support of these efforts.
 - ❖ Any schoolwide or other closure decisions will be made in conjunction with DOH-Pinellas and DAS leadership team.
5. Confirmed case information will be communicated in alignment with all federal and state confidentiality rules.
- ❖ Confirmed case information is relayed from DOH-Pinellas to the PCS School Health Services department.
 - ❖ Impacted individuals (students and/or employees) will be notified if there is a need to isolate quarantine through a letter from DOH-Pinellas that will be shared with the impacted families and staff.
 - ❖ Confirmed case information will be shared with leadership at all affected sites so the proper Cleaning and disinfecting protocols can be completed.
6. If there is a decision made for a classroom, school or district closure, the following communication will occur
- ❖ The school will communicate general closure information with all impacted families, in alignment with all federal and state confidentiality rules.
 - ❖ A media alert distributed to all local media outlets, if appropriate.
 - ❖ A classroom or school closure will be communicated to school staff directly by the Principal and/or Area Superintendent/Chief.
 - ❖ A classroom or school closure will be communicated to families by the Principal or designated school staff using the following methods:
 - Classroom Closure
 - ✓ DOH-Pinellas letter sent home to families;
 - ✓ Individual phone calls to affected families;
 - ✓ Automated phone call, text and email to non-affected families to explain the nature and expected duration of the closure and actions being taken to keep remaining staff and students healthy and safe; and
 - ✓ Communication will include Department of Health contact information.
 - School Closure
 - ✓ DOH-Pinellas letter sent home to families;
 - ✓ School Messenger phone call, text and email to families to explain the nature and expected duration of the closure and actions being taken to prepare for the safe return of students and staff; and

- ✓ Post on school-specific social media.

GENERAL COMMUNICATION

The district will continue to provide regular updates in the following ways:

- ❖ All information will be continuously updated on the dedicated COVID-19 district webpage: www.pcsb.org/coronavirus
- ❖ Families and community members will receive district updates via district School Messenger phone calls, texts and emails, FOCUS messages and social media posts.
- ❖ Employees will receive updates via district email with after-hours School Messenger phone calls, texts and emails, as needed. DAS will follow any district wide school closure.
- ❖ If the need for districtwide closure arises, this information will be shared using the following methods:
 - ❖ School Messenger phone call, text and email to all families and staff;
 - ❖ Post on district website homepage;
 - ❖ Post on all district social media; and
 - ❖ Media alert distributed to all local media outlets.

DIGITAL DEVICES-CHROMEBOOKS

DAS provided Chromebooks to families during spring school closures. We will continue to provide digital devices -Chromebooks to our families who do not have one if they participate in DAS E-Learning 2.0

DAS added 90 more chromebooks during summer to its inventory and is ready to increase if the need arises.

MEAL DISTRIBUTION

Families who opt for the DAS E-Learning 2.0 option may be provided a week supply of breakfast and lunch via school district meal distribution sites. Breakfast will continue as a no charge meal for all, but lunch will require payment if the family does not qualify for free lunch.