

Discovery Academy of Science  
GOVERNING BOARD MEETING  
Saturday, Dec 3rd 2022, 9 am  
2817 St. Marks Dr. Dunedin FL 34698

- 1- Call to order
- 2- Approval of the agenda items **Action Item**
- 3- Approval of 09/10/2022 board meeting minutes - Link **Action Item**
- 4- Principal remarks - Link
- 5- Public remarks

**FACILITIES**

- 1. Nursery Campus Updates
  - a. Construction permit status
    - i. Permits approved - active - Link
    - ii. Latest site supervisor update - link

**FINANCE:**

- 1. Financial reports - Link
  - a. Balance sheet as of October 2022 - Bank Records
  - b. Expenses by the vendor summary, October 2022
  - c. **Profit loss as of October 2022**
- 2. **Approval of A+ school awards plan - Action Item- Link**
- 3. **Review of the engagement letters to invest CAPI and Project Fund investments - Link**
- 4. **Approval of the change order - Link**
  - a. **DAS proposal- Link**
- 5. **DAS Covid Leave Policy Review**
  - a. **Recommending following the PCS policies and guidelines regarding COVID sick leave - approval received**
- 6. **Fundraising for the new campus - Link**
  - a. **Nielsen media donated 100+ NEW unopened box HP desktop computers**
    - i. **Intel i7 processed with 32GB RAM**
    - ii. **The computer lab will be named after Nielsen Media**
    - iii. **Over \$60K**

**HEALTH & SAFETY**

- 1. Staffing recommendation
  - a. SSO approved by the PCSO completed a month-long course run by PCSO
  - b. Carl Bledsoe
  - c. Start Date: Monday, December 5th

**EDUCATION**

- 1. MAP data review for K-8 grades
  - Middle school MAP data- Link
  - Elementary school MAP data - Link

**BOARD ADMINISTRATION**

- 1. Attendance of National Charter School Conference
  - a. Open to all board members -Link
- 2. Closure of the meeting. March 11th, 2023, at 8:30 am for the next board meeting tentatively.  
**Action Item**

Issues/ Items motioned and voted on by Governing Board Members:

1. Call to Order The meeting was called to order by Mr. Demir at 9:10 am.
2. Approval of Agenda Items (Action Item) The agenda items were presented for approval. Mr. Demir asked the board members if anyone had any comment on agenda items either to be relocated, added, or removed. no board members commented. Mr.Demir moved to approve the agenda items, and Dr. Caliskan seconded the motion. The motion was carried unanimously.
3. Approval of 09/10/2022 Board Meeting Minutes (Action Item) The minutes of the 09/10/2022 board meeting were reviewed. Board members reviewed the previous minuted and no additional comments were provided, Mr. Demir moved to approve the minutes, and Dr. Nazik seconded the motion. The motion was carried unanimously.
4. Principal Remarks The principal shared their remarks, Mr. Akbaba presenter the items listed below. the highlights were as follows

We are designated a Florida School of Excellence by FLDOE for the 2022-23 school year.

The school is awarded \$91,830 to be distributed to faculty, staff and administrators.

Started the new enrollment process as of October 1st, 2022

Link to the current application and lottery process

We have organized multiple field trips so far

We have a new SSO starting Monday, December 5th so we don't have to overpay PCSO,, for a daily deputy, the daily cost to us is \$567 each school day.

All science olympiad studies have begun

Mousetrap competition is organized on December 3rd following the board meeting.

Working on a weekend FAMILY STEM model

Model airplane design

Mechanical car designs

3D printing

Laster cutting

Will need to work with a STEM coordinator - Tuesday to Saturday

Organize events and works in coordination with Outreach coordinator

5. Public Remarks

Participating public attendees has not made any comments.

#### **Facilities:**

- Nursery Campus Updates:
- Construction permit status: Permits approved and active, details available at the provided link.
- Latest site supervisor update: Information available at the provided link.

- Mr. Akbaba presented the board updates regarding the new campus. The potential problems are with HVAC delivery dates and electrical equipment which is in back order. The GC is working with the school to find alternative solutions.

## **Finance:**

- Financial reports:
  - Balance sheet as of October 2022:
  - Expenses by the vendor summary, October 2022.
  - Profit and loss as of October 2022.

Board members reviewed the financial report that are available as of October 2022. Mr. Akbaba assured the board that by looking up the reports the school is not in any financial risk or danger. Since the opening of the school year, there was not a single school year that the DAS has had a deficit.

- Approval of A+ School Awards Plan (Action Item): [Name] moved to approve the plan, Dr. Nazik seconded the motion, and the motion was carried unanimously.
- Review of engagement letters to invest CAPI and Project Fund investments: Documents available at the provided link.

Mr. Akbaba worked with Project Financial Advisor Mr. Richard Moreno, the documents allows the debt reserve fund in the amount of nearly \$927K to be invested into triple A rated companies so it can earn nearly \$36K credit toward debt service payment.

- Approval of the change order: Documents available at the provided link.

The traffic study required by the city of the Clearwater had caused significant delay to the project pushing the completion date to July 24, 2023. It also created additional cost to complete the project nearly \$1.1M. The board asked Mr. Akbaba to seek a financial source for project completion funds. Mr. akbaba is advised to work with FA Richar Moreno and Project Manager, PFDI, Taylor Smith.

- DAS Covid Leave Policy Review: The board recommended following the PCS policies and guidelines regarding COVID sick leave, and the approval was received.

The board member reviewed the COVID Leave policy already in place with PCS and recommended following the same. Mr. Akbaba will advise the faculty and staff.

- Fundraising for the new campus:
  - Nielsen Media donated 100+ new, unopened HP desktop computers with Intel i7 processors and 32GB RAM.
  - The computer lab will be named after Nielsen Media.

- The total value of the donation is over \$60,000.

#### Health & Safety:

- Staffing recommendation: Carl Bledsoe has been approved by the PCSO after completing a month-long course run by PCSO. He will start on Monday, December 5th.

#### Education:

- MAP data review for K-8 grades:
  - Middle school MAP data: Information available at the provided link.
  - Elementary school MAP data: Information available at the provided link.

#### Board Administration:

- Attendance of National Charter School Conference: Open to all board members, details available at the provided link.
- Next board meeting: The next board meeting is tentatively scheduled for March 11th, 2023, at 8:30 am.

Closure of the Meeting: The meeting was adjourned at [time] by [Chairperson's name].

#### Board Members

Fatih Demir,

Fethullah Caliskan,

Hazan Nazik