

Discovery Academy of Science
GOVERNING BOARD MEETING
Saturday, March 25 2023, 9 am
2817 St. Marks Dr. Dunedin FL 34698

- 1- Call to order
- 2- Approval of the agenda items **Action Item**
- 3- Approval of 3/25/2023 board meeting minutes - Link **Action Item**
- 4- Principal remarks - Link
- 5- Public remarks

FACILITIES

1. Nursery Campus Updates
 - a. Construction status
 - i. New schedule -Link
 - ii. Update from the GC - Link
 - iii. Latest site supervisor update - link

FINANCE:

1. Financial reports
 - a. Approval of 990 Tax Return - Link
 - b. Balance sheet as of Feb 2023 - Bank Records - Link
 - c. Expenses by the vendor summary, Feb 2022 - Link
 - d. **Profit loss as of October 2022 & Budget VS Actual - Link**
2. **Approval budget amendment-1 for FY 2023 - Link** **Action Item**
3. **Approval of AXOS-BH construction project completion loan**
 - a. **Letter of Interest - Link - Review only**
 - b. **Approval of Resolution -Link** **Action Item**
 - i. **Plain language explanation: Link**
 - c. **Reimbursement Agreement - Link Review only**
 - i. **Plain language explanation: link**
4. **Approval of DAS Supplemental Pay Policy for 23-24**
 - a. **Policy - Link** **Action Item**
 - i. **Mrs. Bardbury for \$2,000 for her efforts on the state eligibility for FLL-approved.**
 - b. **Budget - Link**
5. **Approval of the 23-24 instructional salary scale** **Action Item**
 - a. **Scale with add-ons- Link**
 - b. **Special condition for Mr. Akbaba for ten years of service**
 - i. **The same applies to the executive director/principal per Board's approval**
6. **2023-24 preliminary budget review -Link**
 - a. **Reflects the new supplementary pay policy**
7. **Discussion/Review and Approval of ERTC Tax Credit** **Action Item**
 - a. **Review and payment agreement - Link Review only**

- i. Plain language explanation - Link
- b. Form 8821 Tax Information Authorization - Link
- c. Impact of address changes and timeline- Discussion item

HEALTH & SAFETY&PERSONNEL

- 1. Staffing recommendation
 - a. Ana Leiva - replaced Ms. Jones in 2nd grade
 - b. Kyle Woodman - On-call sub
 - c. Sandra Suarez Hernandez - Cafeteria Aid
- 2. DAS Business Manager Mr. Ozgur Eren
 - a. ERTC tax credit contribution
 - b. Request to proceed with PERM application - Approved.

EDUCATION

- 1. Review of the update to DAS Anti-Bullying Policy -Parent Item
 - a. Review - [Link](#)

BOARD ADMINISTRATION - Galaxy Education Inc & Galaxy Education Property Holdings LLC

- 1. Requisition of the north campus
 - a. Reimbursement resolution - Link **Action Item**
 - i. Plain language explanation -Link
 - b. Tentative project budget and schedule - Link -REVIEW ONLY
 - c. Draft three-year budget -Link -REVIEW ONLY
- 2. Attendance of National Charter School Conference
 - a. Open to all board members -Link REVIEW ONLY
- 3. Approval of the annual reports
 - a. Galaxy Education Inc - Link
 - b. Galaxy Education Property Holdings LLC-Link
- 4. Designation of a board secretary for the document.
 - a. The title will be listed as secretary in “sunbiz” **Action Item**
- 5. Galaxy Education Property Holdings LLC items to be discussed
 - a. Reopening of the current bank account
 - b. Amendment of the lease agreement between Galaxy Education Inc and LLC- Link **Action Item**
 - i. Plain language explanation - Link
- 6. Closure of the meeting. June 24th, 2023, at 10:00 am for the next board meeting tentatively. **Action Item**

Issues/ Items motioned and voted on by Governing Board Members:

Board Meeting Minutes

Meeting Date: March 25, 2023

1- Call to order

The meeting was called to order by the chair.

2- Approval of the agenda items (Action Item)

The agenda was unanimously approved as distributed.

3- Approval of March 25, 2023 board meeting minutes (Action Item)

The minutes of the March 25, 2023 board meeting were unanimously approved.

4- Principal Remarks

The board heard remarks from the principal, with contents as provided. Mr. Akbaba presented the following items

Principal's Report for March 25th 3rd, 2022, 10am

- 23-24 Enrollment update - Link, completed the Feb 2023 FTE with 541 students
- SeaPerch Marine Robotics team qualified to attend international competition at the University of Maryland at Washington D.C second year in a row.
- Mousetrap competition was held on December 3rd, 2022, we plan to do it county wide next school year.
- For 23-24 Hired Dr. Gavin Blackett for STEM coordinator, Cal Tech graduate, worked at Fermilab a particle accelerator many years before becoming a physics teacher and being part of the DAS Family
- DAS FLL won the first and second qualifying round, became the first place team, now they will compete at the Florida State Competition next Saturday in Jacksonville
- STEM fair organized due to the lack of space we used Dunedin HS auditorium
- Kimora Kelley, 3rd grade student won twice in a row, the county myON reading challenge competition for Fall and Spring Reading Challenge.
- Killian Fortner, 3rd grade also won the winter reading challenge.
- We did school spelling bee, winner will attend the regional spelling bee
- We organized 1st-semester award ceremonies for grade levels in January
- So far, only one teacher resigned compared to last year total being nine. A significant improvement.
- JEREMY J. SELSTROM, Lt Col, USSF did school-wide virtual presentation at the school about the importance of US Space Force and how STEM fields are so critical to the success of the nation.
- Three DAS students won city of Dunedin MLK writing contest, Clare Wang 4th grade, Maya, Z and Ian R. They were recognized at the city of Dunedin Council meeting along with the school administration and teachers.

5- Public Remarks

Public comments were heard.

Facilities:

Nursery Campus Updates were provided, including a Construction status report, New schedule, an update from the GC, and the Latest site supervisor update.

Finance:

1. The board reviewed Financial reports, including Approval of 990 Tax Return [Link], Balance sheet as of Feb 2023 [Link], Expenses by the vendor summary, Feb 2022 [Link], and Profit loss as of October 2022 & Budget VS Actual [Link].
2. The board unanimously approved the Budget amendment-1 for FY 2023 [Link].
3. The board reviewed and acknowledged the AXOS-BH construction project completion loan Letter of Interest [Link].
 - The board unanimously approved the Resolution [Link].
 - The board reviewed the Reimbursement Agreement [Link].
4. The board unanimously approved the DAS Supplemental Pay Policy for 23-24 [Link] and recognized Mrs. Bardbury with \$2,000 for her efforts on the state eligibility for FLL-approved.
5. The board unanimously approved the 23-24 instructional salary scale [Link] with special condition for Mr. Akbaba for ten years of service and for the executive director/principal.
6. The 2023-24 preliminary budget review was presented [Link].
7. The board opened the item for indepth discussion, Mr. Demir expressed his concerns regarding the potential scam related to ERTC tax credit. The individual who is invited to attend the board meeting did not show up to address boards questions. The agenda item did not moved forward. Mr. Demir advised Ms. Akbaba to contact other charter schools who would potentially have access to the ERTC funds. Mr. Akbaba will work on the ERTC and bring it to the board attention at the upcoming meeting.
The board reviewed the Form 8821 Tax Information Authorization [Link].
Impact of address changes and timeline was discussed.

Health & Safety & Personnel:

1. Staffing recommendations were presented and approved for Ana Leiva, Kyle Woodman, Sandra Suarez Hernandez, and
2. DAS Business Manager Mr. Ozgur Eren.
 - ❖ ERTC tax credit contribution and Request to proceed with PERM application was approved.

Education:

1. The board reviewed the update to DAS Anti-Bullying Policy [Link].

Board Administration - Galaxy Education Inc & Galaxy Education Property Holdings LLC:

1. The board discussed the Requisition of the north campus and unanimously approved the Reimbursement resolution [Link].
Tentative project budget and schedule and Draft three-year budget were reviewed [Link].
2. The board acknowledged the upcoming National Charter School Conference [Link].
3. The board unanimously approved the annual reports for Galaxy Education Inc [Link] and Galaxy Education Property Holdings LLC [Link].
4. A board secretary was designated for document signing and listed as secretary in "sunbiz".
5. Galaxy Education Property Holdings LLC items were discussed including Reopening of the current bank account and unanimously approved the Amendment of the lease agreement between Galaxy Education Inc and LLC [Link].
6. Closure of the meeting: The meeting was adjourned until the next board meeting, scheduled for June 24, 2023, at 10:00 am.

Minutes prepared by: Board Secretary, Hasan Nazik